

TEXINS ASSOCIATION CLUBS  
Board of Directors Meeting  
November 6, 2003

Present ( \* Not Present):

Directors

Carl Skooglund  
Kim Smith  
Ron Tabor  
Alesia Carroll  
Erik Van Duivendyk  
Mike Mignardi (\*)

Staff

Marcia Flowers (\*)  
Monica Arnoult

Other

**New Business**

**October Meeting Minutes**

Approved

**Capital Request Reviews:**

- **Outdoor Club (presented by Christine Baine, 11:02am – 11:29am)**
  - Updated membership accuracy – currently 69 Tiers, expect > 300 total next year
  - Membership reminded to pay all outstanding debts, including annual dues
  - Dues will be raised from \$15.00/individual or family in 2003 to \$20.00/individual or family in 2004; members are encouraged to join now to get 2003 prices
  - Trip Highlights: Jan'04 – Eagle Watching (Red River), Glacier Nat'l Park, Guadalupe; most trips have waiting list or split into 2 trips to accommodate interest level
  - Mountain Biking: free classes in 2003, just kicking off, gaining interest; more interest / growth expected for 2004
  - Rock Climbing: VP left - need new leader, activity slow for 2003
  - Meetings held @ Outback in Plano
  - Other: Implement strict rules on trip deposits in future (non-refundable); plans to offer logo apparel this year; lots of conservation activity / support planned for club; currently have 7 kayaks (3 white water)
  - Capital requests reviewed
  - **Suggestion by TIAA: implement plan to train all members in CPR / first aid (prompted by discussion to train trip leads / VPs)**
  
- **Flying Club (presented by Roger ? / Bob Moran, 11:30am – 12:00pm)**
  - **Highlights:**
    - Individual taken to court for outstanding debt to club
    - Two rate adjustments last year (three in 2001 and one in 2003)
    - Last ground school class had only two qualifying members
    - Chuck Chase (instructor) is no longer @ TI – need to find an instructor
    - Accounting systems status: completeness grade 8 / 10 (on scale of 1 to 10)
    - Flight hours down by 30% (since 9/11)
    - Capital requests reviewed
  - Potential are of concern: items requested for capital same as last year; capital request for 2004 included in forecast spreadsheets (should not be included – mentioned after flying club officers had left)
  - **ACTION: provide details of last years capital expenditures (Bob Moran)**

- **TIAA Club (presented by Jerry Brandenburg , 12:17pm – 12:38pm)**
  - **Highlights:**
    - **Losing 6 to 7 member per month**
    - **Cannot locate ~1000 employees due to bad addresses and/or death**
    - **No changes in dues planned**
    - **Some work still needed to get satellite groups going (Houston interest)**
    - **Big Event costs are increasing**
    - **More travel (club sponsored trips) planned for 2004**
    - **No capital requested for 2004**
- **Additional Discussions:**
  - Outdoor Club – inquired about when additional garage storage will be available (estimate is early 2004 per Carl Skooglund)
  - Flying Club – Bob Moran indicated potential opportunity to buy a new aircraft (80% depreciation this year, 30% next year); would Texins Assoc. of Clubs fall under guidelines to receive such tax benefits? (no)

#### **Old Business**

- **Additional Board Discussions:**
  - Finalize Big Event “50<sup>th</sup> Anniversary Presentation”  
**Action: Contact Greg Hughes (HFC) for logistics support – Alesia Carroll**
  - Insurance (inland marine) Update: expires March’04; Brenda Meeker called – carriers work on 90 day renewal basis, earliest contact will not begin until December timeframe for new carriers
  - New Board Member Nominees: No candidates provided by club presidents; Ron, Mike Carl returning for 2<sup>nd</sup> term  
**Action: Need candidate names by 11/15/03 - all board members**

The meeting adjourned at 1:02pm. Our next board meeting will be on December 4th.

Regards,  
Alesia M. Carroll  
Texins Association Clubs Board of Directors Asst. Treasurer

for  
Mike Mignardi  
Texins Association Clubs Board of Directors Secretary