

TEXINS ASSOCIATION CLUBS
Board of Directors Meeting
January 9, 2003

Present (* Not Present):

Directors

Carl Skooglund
Kim Smith
Ron Tabor
Alesia Carroll
Erik Van Duivendyk
Mike Mignardi

Staff

Marcia Flowers
Monica Arnoult

Other

Janet Solomon
TI Security
TI Facilities
Chris Hull

Meeting Room Scheduling

Carl started the discussion by providing a brief history on the issue with meeting room scheduling for the clubs. Since the 9-11 tragedy, security has justifiably increased at TI. Today, the clubs are using the HFC conference rooms and there is a conflict with more need for rooms than are available. The HFC conference rooms are used by for HFC needs, TI Training and the clubs. HFC has seen a 50% increase in room usage since all clubs now vie for meeting room space. The clubs are literally fighting each other for room usage. The outdoor club is currently holding their meetings at a restaurant. TI groups typically hold their training sessions at HFC to get out of their work environment. Most of TI's usage is during working hours. Chris Hull indicated that because of the high demand for room space, the previous ability to reserve a room for an entire year has been reduced to a quarter period. The room reservation is a "by-hand" method and reservations for the next quarter are received 1 month + 10 days prior to the end of the current quarter. Both TI Security and Facilities agree that they could work something out by letting the clubs use some building conference rooms. These rooms are available on the IMS Across system. DMOS-VI, for instance is a great place for such meetings since the building is still secure beyond the conference room area. Eric agreed to champion this activity working with TI on a solution.

Actions

1. Erik: Champion meeting room solution for TI building lobbies.
2. Mike: Send Chris a message requesting he place the HFC rooms on the IMS Across system where only his admin staff can update. This would provide more visibility on room usage to TI club members.

Disbandment

The Creative Expression Club has disbanded. They have essentially move the club to Raytheon. The club owes the association \$113 which they have committed to pay.

Outdoor Club Capital Request

The Outdoor club provided a revised budget with additional capital request items. At our last BOD meeting, the club desired \$3,100 worth of 2003 capital and were seeking approval of \$1,300 from the association (which we approved). The revised budget had increased their 2003 capital with an additional \$4,372 and asking the association to pay for and additional \$3,292. As with the other clubs, we agreed to pay for 50% of their additional budget. Thus, the association's total commitment is \$2,156 (50% of \$4372) + \$1,300 for a total sum of \$3,486.

IRS Income Reporting

With the move to have Doris Mott as the TI Alumni administrative assistance, Carl indicated that there is a strong desire not bring her on as a 1099 employee. Carl needs to bring closure on this with a tax attorney.

501-c-7 Status

Carl indicated that he did not see our status listed on our website.

Action: Kim is to close with Nancy Wolff on this.

New Business

Dual Membership

The Sailing Club wants to join the American Sailing Club. Currently, the Toastmaster Club is also seeking dual membership with TAC and their national club.

Action: Carl checking on the legal issues involved with this.

Board Members

Jeff Asmus has requested to leave the board – we have honored his request.

According to our by-laws, our term is expected to be a 2 year period where some portion of the existing board leaves and some stay behind to maintain continuity. We need to check into this process to ensure we are following this.

Actions:

1. BOD: Decision on members who should consider leaving (some of us have been members longer than 2 years).
2. Carl: Send the BOD a message on our procedures in this area.

Old Business

TI Alumni Association Club

We did not discuss the below actions from our last BOD meeting in any detail except for item #4. We would like to see TI send the club a list of people who have left or retired from TI.

Actions:

1. TAC – How can we help promote their annual golf tournament
2. Smith – help on website
3. Skooglund – suggestions on having Raytheon help with insurance information and TI exit package information
4. BOD – any suggestions on how we can get this club included in “TI Exit Packages?”

The meeting started at 11:33am ending at 12:48pm. Our next meeting is February 6th.

Regards,
Mike Mignardi
Texins Association Clubs Board of Directors Secretary